

**Chatham Performing Arts Boosters**  
**Meeting Minutes**  
**May 2, 2018**

**Present:** Jill Horowitz, Randy Roffina, Janet Roffina, Catherine Driscoll, Barbara Klemp, Jessica Green, Janine Vecciarelli, Eileen Ruggiero, Caroline Arnuk, Jen Clarke, Laura Fortner Palmieri, Diane DuBrule

**Meeting called to order – 7:04 pm**

**Minutes**

A motion was made and approved to accept the minutes from the April 11, 2018 meeting.

**Treasurer's Report – Randy Roffina**

Donations are down from last year, although fundraising profits are up. DVD sales for the elementary school concerts are still being processed. CPAB awarded six, \$500 scholarships to performing arts students in the Class of 2018. The announcement of the recipients will take place at the Senior Awards.

**Membership – Jill Horowitz**

Membership was down this year. Total donations totaled \$12,386, with \$10,567 coming from online Community Pass donations and \$2,400 from personal checks. After Community Pass fees, online donations totaled \$9,986. While the amount of donations is down, the number of kids enrolled in the music program has remained steady.

Going forward, Boosters is considering adding a few more reminder emails requesting annual donations, either before concert season or late summer before school starts. There are currently two email reminders sent out through Constant Contact.

**Performing Arts Update – Dr. Klemp**

CHS had its annual music trip on April 27, which was a cultural experience with visits to the MET, a Times Square restaurant and a choice of a show at Lincoln Center or on Broadway. CMS will have its annual trip to Dorney Park on May 18<sup>th</sup> which includes a performance and an afternoon in the theme park.

The high school Jazz Band played at the Board of Education meeting in May, as May was National Jazz Month.

**Open Positions – Jill Horowitz**

Officers will continue to volunteer for the 2018-2019 school year. CPAB needs an Assistant Treasurer, a Breakfast with the Musician Chairperson, a Concessions Coordinator and a CMS Production Liaison for the 2018-2019 year.

**New Ideas for the 2018-2019 School Year – Jill Horowitz**

Members discussed possible events for the following school year which may include college planning and career path discussions with former students. Members also discussed ways to increase membership donations for the following school year.

**Next Meeting Date**

The Board of CPAB will be meeting on June 6 to finalize next year's budget.

The next meeting for all members of CPAB will take place Wednesday, September 12, 2018 at 7pm in the Lafayette School Faculty Lounge.

**Meeting adjourned – 8:08 pm****Minutes respectfully submitted,**  
Catherine Driscoll