

**Chatham Performing Arts Boosters**  
**Meeting Minutes**  
**October 3, 2018**

**Present:** Christine Baird, Jen Clarke, Catherine Driscoll, Diane DuBrule, Liz Foley, Jessica Green, Amy Hauser, Jill Horowitz, Susan Kiernan, James Lawrence, Linda Mellina, Melissa Montuori, Laura Fortner Palmieri, Janet Roffina, Randy Roffina, Janine Vecciarelli

**Meeting called to order – 7:05 pm**

**Minutes**

A motion was made and approved to accept the minutes from the September 12, 2018 meeting.

**Treasurer's Report – Randy Roffina**

The budget for the 2018-2019 year has been finalized. Income and expenses will start to come in over the next few months.

**Membership – Jill Horowitz**

As of the meeting date, total donations totaled \$5,274 compared with \$1,339 this time last year. Reminder emails to make a donation will be sent out soon so that families will see their names in the CHS fall play and holiday concert programs.

**Performing Arts Update – Mr. Lawrence**

CHS auditorium seats are expected to be installed beginning October 24<sup>th</sup>. In addition, the high school music ensembles will be receiving all new black uniforms in time for the holiday. These uniform ensembles will be entirely paid for by the school district.

**Spirit Wear – Jess Green**

The second annual spirit wear sale was launched at CHS' Back-to-School night and will run through October 10<sup>th</sup>. Orders can be placed online and merchandise will be delivered on October 30<sup>th</sup>. Items will feature a generic logo to appeal to CHS students in band, chorus, orchestra, theater and crew.

**Open Positions – Jill Horowitz**

Officers will continue to volunteer for the 2018-2019 school year. CPAB needs an Assistant Treasurer and a Breakfast with the Musician Chairperson for the 2018-2019 year. Members should also consider becoming a part of the CPAB Executive Board for the 2019-2020 school year.

**Fundraising – Jill Horowitz**

A committee will be formed to find new ways to bring in membership donations and raise funds through creative new fundraising events. If interested, contact Jill Horowitz.

**Next Meeting Date**

The next meeting for all members of CPAB will take place Wednesday, November 14, 2018 at 7pm in the Chatham High School Faculty Lounge.

**Meeting adjourned – 7:50 pm**

**Minutes respectfully submitted,**  
Catherine Driscoll